



# WEST BRADFORD GOLF CLUB



## General Play Scores

### Registering Intention To Submit A Score To WHS

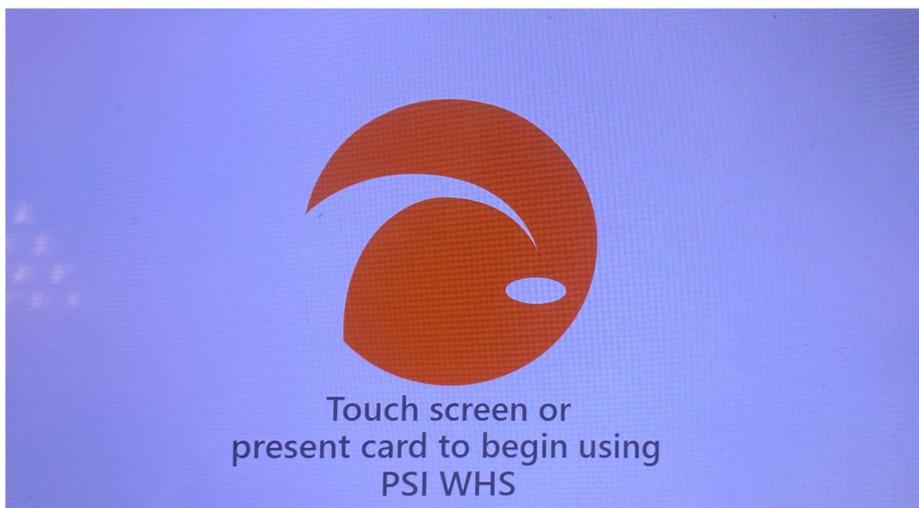
#### Before Commencing A Round For Handicap Purposes

Step 1 – The ClubV1 unit is situated in the open cupboard in the 19<sup>th</sup>

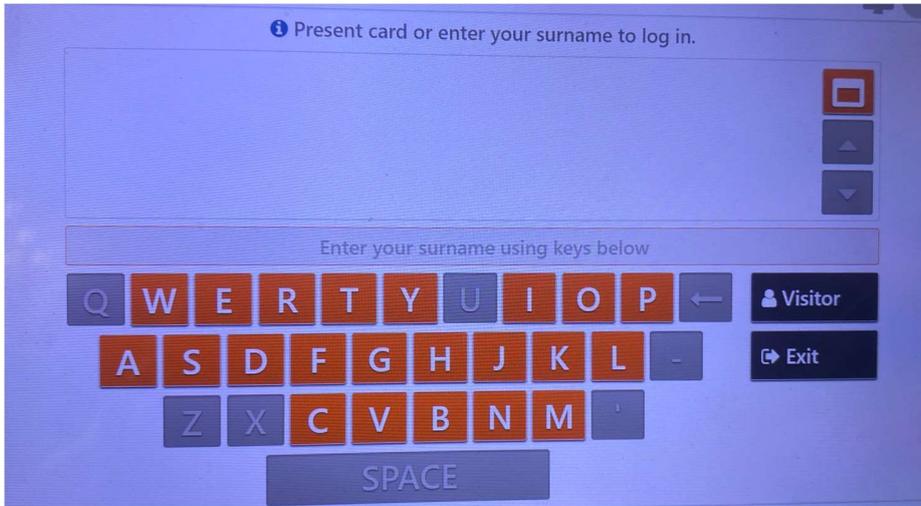


Step 2 – If the unit is not switched on, follow the instructions which are taped to the unit. The unit takes 2-3 minutes to warm up, and will automatically load the ClubV1 software. Wait until you see the screen in Step 3.

Step 3 – Touch the screen to progress to the screen in Step 4.



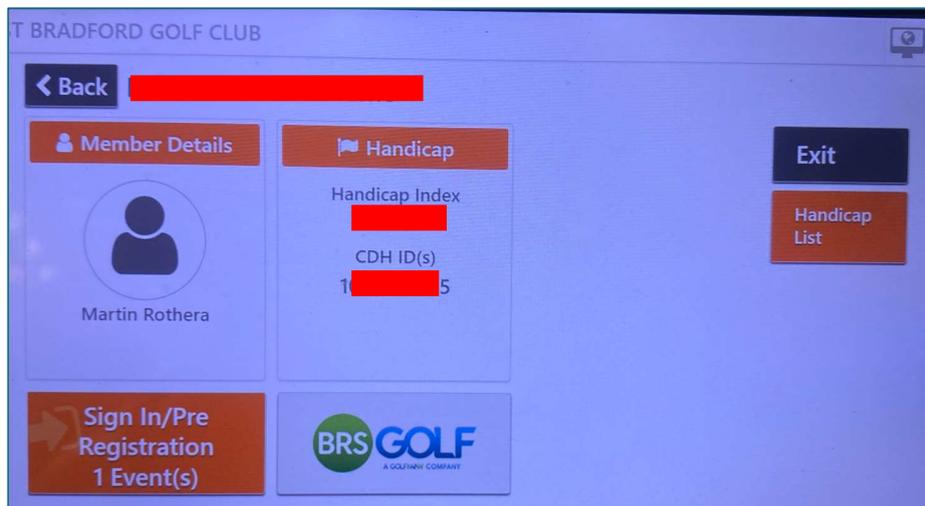
Step 4 – Using the keypad on the screen, start by typing in your surname. If there is only you with that surname at the club, your details will appear. Touch your details to progress to Step 5.



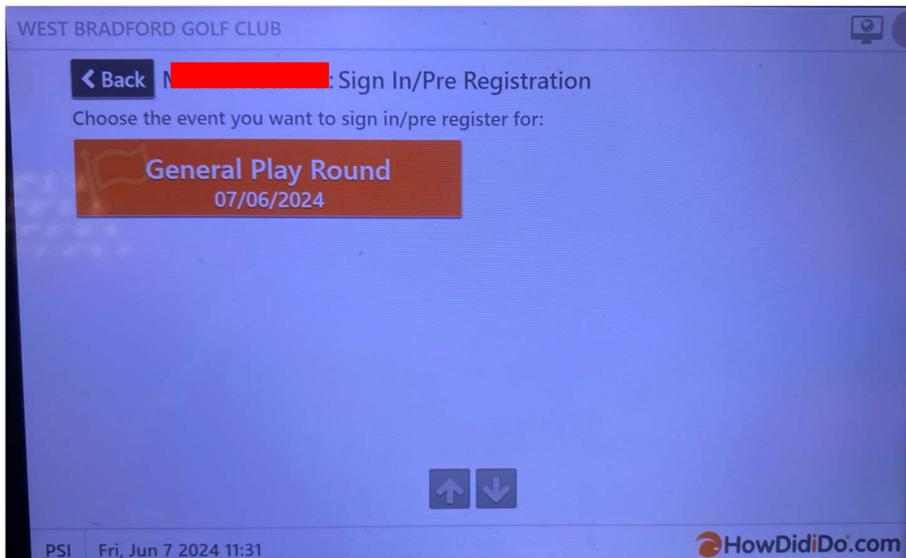
If there is more member's with your surname, select yourself from the list. Be careful to ensure you select the correct person.

Step 5 - From the screen touch the Sign In / Pre-Registration button bottom left.

Note – your details will be revealed where the red redaction is used in all screen examples.



Step 6 – Select “General Play Round”. In the next screen you will be asked to confirm that you wish to mark a card for handicap purposes, and you’ll submit the score without delay upon completion of your round.



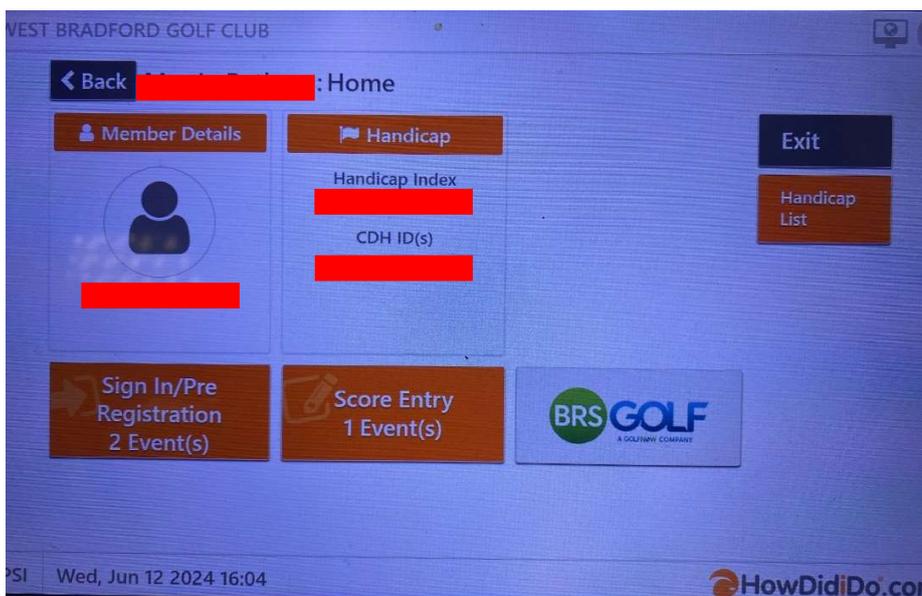
Note – once your intention to submit a score is logged, you MUST submit a score. If not WHS will award a penalty score, and repeated failures may result in your Handicap Index being suspended.

### After Completing Your Round

Note – the following process should also be followed to input competition scores for competition results purposes, as well as handicap / WHS recording. However, as the professional will register you for the competition, the process in Steps 1-6 above is not required.

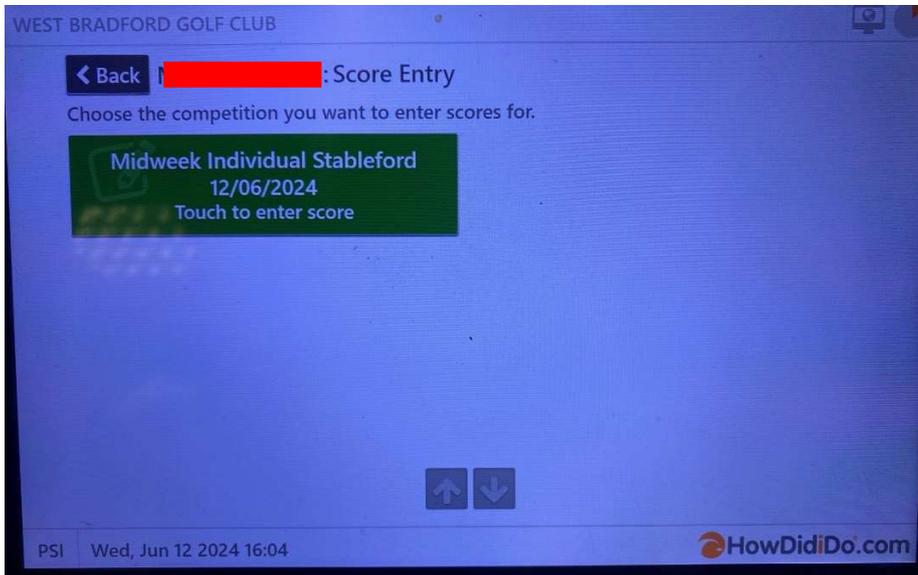
Repeat Steps 2, 3 & 4 above.

Step A – The following screen will appear, similar to that in Step 5 above. This time the screen will have a “Score Entry” button. Touch this.

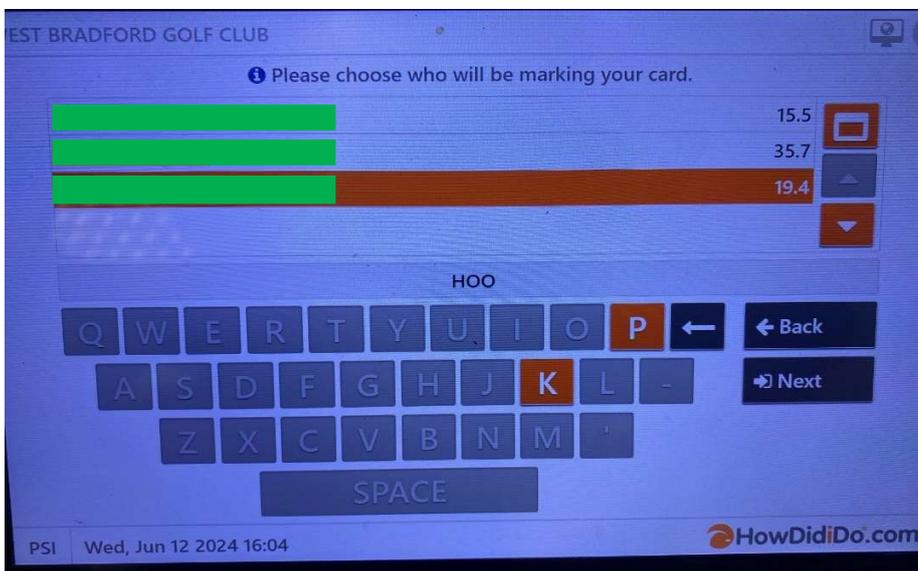


Step B – The following and future screen shots are from a competition round, but are all similar to what you would see for General Play.

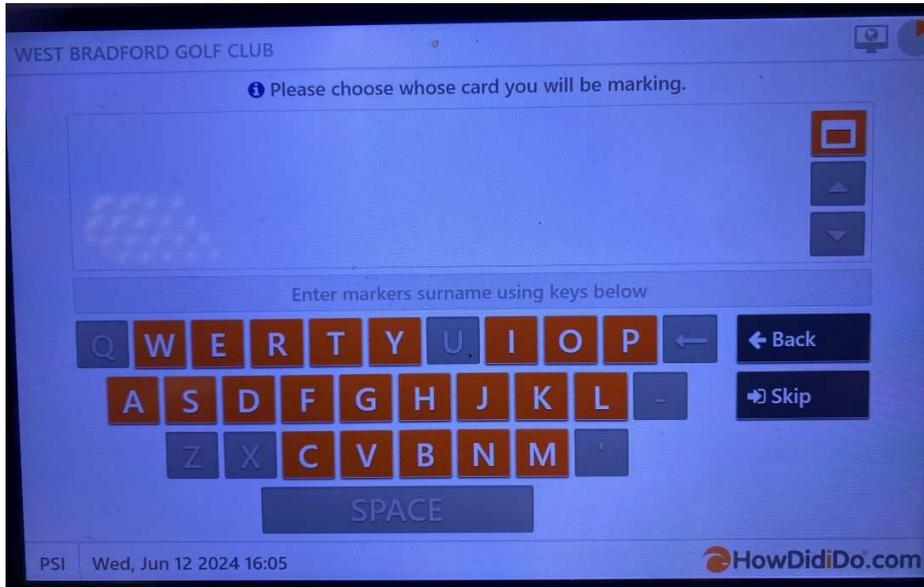
Click on the option “General Play”, similar to what is seen as “Midweek Individual Stableford” below.



Step C – You will be asked “Who Marked Your Card?”. Start by typing their surname and select from the on-screen details. Note – only members of West Bradford will appear. Here, the first three letters of the surname listed three members. Select the correct option.

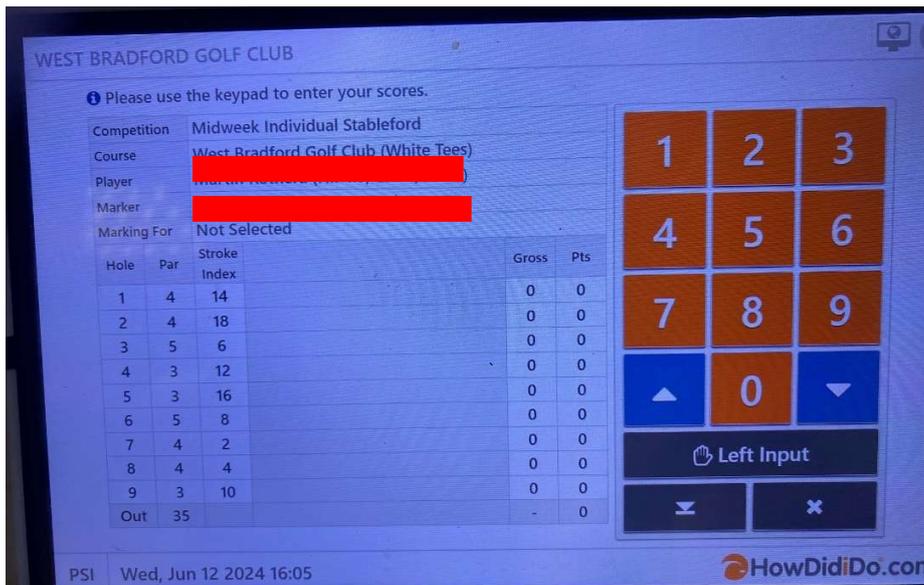


Step D - You will next be asked “Whose Card Will You Be Marking? You can select “Skip” without entering any further details.



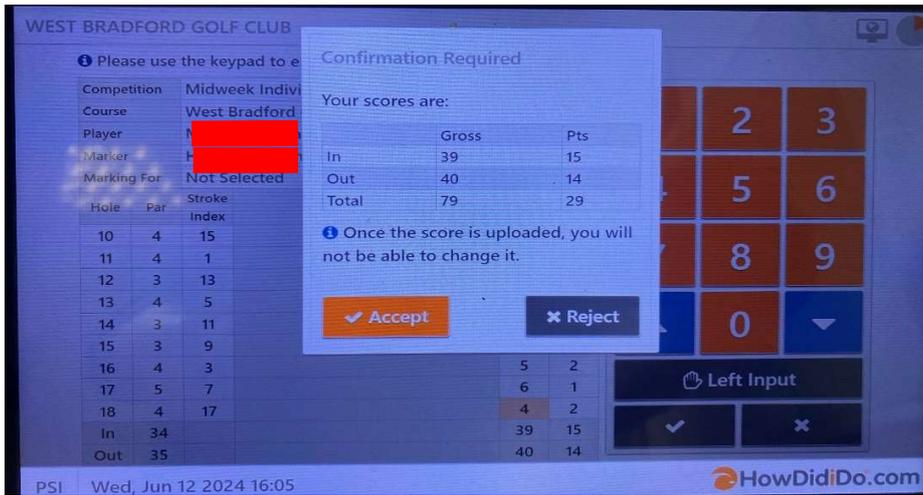
Step E - Next a screen resembling a scorecard will appear. You can start inputting hole scores. Please:

- Enter gross scores only. All General Play rounds are medal, so the “Pts” column will not appear.
- Note that if you were inputting a Stableford competition score, there is no need to enter the points. This will be calculated automatically.
- Input a “0” (zero) if you failed to finish or start a hole, **BUT**
- Use the correct option if you did not play a hole e.g. due to hole closure or weather, or you commenced a hole, but did not finish. It is important to select the correct option after you have input a “0”, as WHS treats the two options differently for handicap purposes.



Step F – Once you have input your first 9 scores, a confirmation screen similar to the one immediately below will appear. Please check your total score to that on your card, to ensure your input is correct. If incorrect, select “Reject”, identify the error, then use the “up” and “Down” arrows (in blue) to correct, until you can “Accept”.

Once you have input all 18 holes, the following confirmation summary will appear. Again, please check inputs and press accept.



Step G - Cards for General Play purposes should be placed in the box to the side of the door from the gents locker room, leading towards the 19<sup>th</sup> / lounge.

Cards for competitions should be put in the 3 division / 3 slot box in the 19<sup>th</sup>.

**Martin Rothera**  
**Handicaps & Competitions Chairman**